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MEMORANDUM

December 15, 2006

To: All Library Directors

From: South Dakota State Library

For many years the South Dakota State Library has supplemented local library services by collecting popular fiction, children's picture books, and a wide range of non-fiction, all of which were available for public check out from the State Library. Now, as we move forward with the new mission of the State Library, we will no longer be collecting in these areas. Many of the materials currently owned and housed by the State Library need to be disbursed. We are, however, keeping South Dakota related materials, regional materials, and regional Native American materials. We hope to begin boxing materials by mid-March.

Based on recommendations in the reorganization plan for the South Dakota State Library, portions of the collection will be relocated to interested libraries. Criteria for participation in this program are:

- By signed agreement, materials received from the State Library must continue to be publicly circulated
- Libraries must have an automated circulation system that is Z39.50 compatible, or will have by January 1, 2009
- Libraries must be receiving city, county, or state funding
- Libraries should contact the State Library to make arrangements for the transfer of materials.

The stipulations for accepting fiction are:

- The minimum amount of materials to be accepted is a box weighing no more than 40 pounds

Note: the number of volumes in each box may vary

- No specific genres or authors may be requested (books will be a random sampling)
- School libraries will not receive adult fiction

The stipulation for accepting non-fiction is:

- The minimum amount of materials to be accepted is a box weighing no more than 40 pounds

Note: the number of volumes in each box may vary

Ideas for library collaboration:

- Libraries (public, school, or academic) in the same area may form a consortium if one library does not have the room to house the minimum amount of materials required, as long as all libraries meet the program participation criteria listed above
- If a library receives some materials that are not appropriate for the collection, they may opt to exchange with another library that meets the program participation criteria listed above

Enclosed with this letter is a survey. This survey is the first step in disbursing our collection. If you are interested in receiving materials, please fill out the survey and mail it to the State Library by **January 31, 2007**.

Sincerely,

Management Team
South Dakota State Library

Disbursement Survey

Please specify how many boxes your library requests

Boxes	Fiction type
	Adult
	Young Adult
	Picture books
	Large Print

Boxes	Non-fiction by Subject area
	Collections. Series. Collected works
	Encyclopedias
	Dictionaries and other general reference works
	Indexes
	Museums. Collectors and collecting
	Newspapers (books about, not actual newspapers)
	Periodicals (books about, not actual periodicals)
	Academies and learned societies
	Yearbooks. Almanacs. Directories
	History of scholarship and learning. The humanities
	Philosophy (General)
	Logic
	Speculative philosophy
	Psychology
	Aesthetics
	Ethics
	Religions. Mythology. Rationalism
	Judaism
	Islam. Bahaism. Theosophy, etc.
	Buddhism
	Christianity
	The Bible
	Doctrinal Theology
	BV Practical Theology
	Christian Denominations
	Auxiliary Sciences of History (General)
	History of Civilization
	Archaeology
	Diplomatics. Archives. Seals
	Technical Chronology. Calendar
	Numismatics
	Inscriptions. Epigraphy
	Heraldry
	Genealogy

	Biography
	History (General)
	Great Britain
	Central Europe
	Austria - Liechtenstein - Hungary – Czechoslovakia
	France - Andorra – Monaco
	Germany
	Greco-Roman World
	Greece
	Italy – Malta
	Low Countries - Benelux Countries
	Netherlands (Holland)
	Eastern Europe (General)
	Russia. Soviet Union. Former Soviet Republics – Poland
	Northern Europe. Scandinavia
	Spain – Portugal
	Switzerland
	Balkan Peninsula
	Asia
	Africa
	Oceania (South Seas)
	Gypsies
	America
	United States (excluding regional Native American history)
	United States local history (excluding South Dakota and regional history)
	British America (including Canada)
	Dutch America
	French America
	Latin America. Spanish America
	Geography (General). Atlases. Maps
	Mathematical geography. Cartography
	Physical geography
	Oceanography
	Environmental Sciences
	Human ecology. Anthropogeography
	Anthropology
	Folklore
	Manners and customs (General)
	Recreation. Leisure
	Social sciences (General)
	Statistics
	Economic theory. Demography
	Economic history and conditions
	Industries. Land use. Labor
	Transportation and communications
	Commerce
	Finance
	Public finance
	Sociology (General)
	Social history and conditions. Social problems. Social reform
	The family. Marriage. Women
	Societies: secret, benevolent, etc.
	Communities. Classes. Races

	Social pathology. Social and public welfare. Criminology
	Socialism. Communism. Anarchism
	General legislative and executive papers
	Political science (General)
	Political theory
	Political institutions and public administration
	Political institutions and public administration (North America)
	Political institutions and public administration (United States)
	Political institutions and public administration (Canada, Latin America, etc.)
	Political institutions and public administration (Europe)
	Political institutions and public administration (Asia, Africa, Australia, Pacific Area, etc.)
	Local government. Municipal government
	Colonies and colonization. Emigration and immigration. International migration
	International relations
	Law in general. Comparative and uniform law. Jurisprudence
	Religious law in general. Comparative religious law. Jurisprudence
	Jewish law
	Islamic law
	History of canon law
	Law of the Roman Catholic Church. The Holy See
	United Kingdom and Ireland law
	America. North America law
	Canada law
	United States law
	Latin America - Mexico and Central America -West Indies. Caribbean area law
	South America law
	Europe law
	Asia and Eurasia, Africa, Pacific Area, and Antarctica law
	Law of nations
	Education (General) History of education
	Theory and practice of education
	Special aspects of education
	Individual institutions - United States
	Individual institutions - America (except United States)
	Individual institutions - Europe
	Individual institutions - Asia, Africa, Indian Ocean islands, Australia, New Zealand, Pacific islands
	College and school magazines and papers
	Student fraternities and societies, United States
	Textbooks
	Music
	Literature on music
	Musical instruction and study
	Visual arts (limited numbers)
	Architecture (limited numbers)
	Sculpture (limited numbers)
	Drawing. Design (limited numbers)
	Painting (limited numbers)
	Decorative arts
	Philology. Linguistics
	Greek language and literature. Latin language and literature
	Modern languages. Celtic languages
	Romanic languages

	Germanic languages. Scandinavian languages
	English language
	West Germanic languages
	Slavic languages. Baltic languages. Albanian language
	Uralic languages. Basque language
	Oriental languages and literatures
	Indo-Iranian languages and literatures
	Languages and literatures of Eastern Asia, Africa, Oceania
	Hyperborean, Indian, and artificial languages
	Literature (General)
	French literature - Italian literature - Spanish literature - Portuguese literature
	English literature
	American literature
	German literature - Dutch literature - Flemish literature since 1830 -Afrikaans literature - Scandinavian literature - Old Norse literature: Old Icelandic and Old Norwegian - Modern Icelandic Literature - Faroese literature - Danish literature - Norwegian literature - Swedish literature
	Fiction and juvenile belles lettres
	Science (General)
	Mathematics
	Astronomy
	Physics
	Chemistry
	Geology
	Natural history - Biology
	Botany
	Zoology
	Human anatomy
	Physiology
	Microbiology
	Medicine (General)
	Public aspects of medicine
	Pathology
	Internal medicine
	Surgery
	Ophthalmology
	Otorhinolaryngology
	Gynecology and obstetrics
	Pediatrics
	Dentistry
	Dermatology
	Therapeutics. Pharmacology
	Pharmacy and materia medica
	Nursing
	Botanic, Thomsonian, and eclectic medicine
	Homeopathy
	Other systems of medicine
	Agriculture (General)
	Plant culture
	Forestry
	Animal culture
	Aquaculture. Fisheries. Angling
	Hunting sports
	Technology (General)

	Engineering (General). Civil engineering
	Hydraulic engineering. Ocean engineering
	Environmental technology. Sanitary engineering
	Highway engineering. Roads and pavements
	Railroad engineering and operation
	Bridge engineering
	Building construction
	Mechanical engineering and machinery
	Electrical engineering. Electronics. Nuclear engineering
	Motor vehicles. Aeronautics. Astronautics
	Mining engineering. Metallurgy
	Chemical technology
	Photography
	Manufactures
	Handicrafts. Arts and crafts
	Home economics
	Military science (General)
	Armies: Organization, distribution, military situation
	Military administration
	Maintenance and transportation
	Infantry
	Cavalry. Armor
	Artillery
	Military engineering. Air forces
	Other services-Naval science (General)
	Navies: Organization, distribution, naval situation
	Naval administration
	Naval maintenance
	Naval seamen
	Marines
	Naval ordnance
	Minor services of navies
	Navigation. Merchant marine
	Naval architecture. Shipbuilding. Marine engineering

